

AWARDS COMMITTEE

RESPONSIBILITIES

- Establish the guidelines for awards, consistent with the NCCCLRA Constitution and By-laws, and obtain Executive Board approval.
- Solicit nominations and select recipients for awards.
- Promote the Scholarship fund and receive donations.
- For reference, maintain documentation that might be useful to a successor.
- Perform any tasks assigned by the President.

COMPOSITION

- Chairperson appointed by LRA President and attends Executive Board meetings as a voting member.
- Members volunteer to serve and/or Chairperson recruits members, usually from various geographical areas.

PROCEDURES

- Meet during first or second quarter to determine responsibilities for various awards and dates for activities/procedures.
- Review and update information on the LRA Awards section of the NCCCLRA website.
- At least three months prior to the Conference, e-mail award guidelines and applications to LRA contact people in the LRA member institutions and the North Carolina library science programs and ask them to distribute to interested parties with deadline for return in one month.
- Meet to determine award recipients at least one month prior to conference.
- Notify Executive Board of recipient selections and obtain approval for those awards which require it.
- Notify recipients.
- Order plaque for NCCCLRA President, Achievement Award recipient, and any other plaques requested by the Vice President/President-Elect
- Print award certificates for presentation.
- Announce award winners and present certificates and/or plaques at Conference (there is usually a meal function where this is done).
- After the conference:
 - Mail letters to recipients.
 - Publish photo of awards recipients on the LRA website.
 - Notify the Treasurer to make Scholarship monetary awards.
 - Notify the Membership Chairperson and the Procedures Officer of any additions to the lists of Life Members and/or Achievement Award winners.

NORTH CAROLINA COMMUNITY COLLEGE
LEARNING RESOURCES ASSOCIATION

Guidelines for the
Scottie W. Cox Memorial Scholarship Award

The scholarship award in the amount of \$400 will be paid to the recipient in two (2) installments with the second payment based on satisfactory academic progress during the previous term of enrollment as determined by the institution attended.

The scholarship will be awarded to:

1. A learning resources center professional having at least a baccalaureate degree working toward either a master's degree or a doctorate in the learning resources area (including the library, individualized instruction or audiovisuals).
2. A learning resources center professional having a baccalaureate degree and taking advanced work (graduate level degree or certificate) for professional development.

Guidelines for application for the scholarship:

1. Acceptance in a learning resources center related program or course work.
2. Submission of a written statement by the applicant outlining career objectives.
3. Latest transcript.
4. Three (3) letters of reference from supervisors, co-workers, or others familiar with applicant's ability.

NORTH CAROLINA COMMUNITY COLLEGE
LEARNING RESOURCES ASSOCIATION

Guidelines for the
Mertys Bell Scholarship Award

The scholarship award in the amount of \$400 will be paid either in two (2) installments for the recipient who attends a school on the semester system or in three (3) installments for the recipient who attends a school on the quarter system. Second and third payments will be based on satisfactory academic progress during the previous period of enrollment as determined by the institution attended.

The scholarship will be awarded to:

1. A learning resources center paraprofessional working toward an associate or a bachelor's degree in the learning resources area (including the library, individualized instruction or audiovisuals).
2. A learning resources center paraprofessional taking courses for professional development.
3. A student working toward an associate or bachelor's degree in the learning resources area.

NOTE: For the purposes of this award, a "paraprofessional" is defined as one with less than a four-year degree.

Guidelines for application for the scholarship:

1. Acceptance in a learning resources center related program or course work.
2. Submission of a written statement outlining the applicant's career objectives and feelings about reasons for choosing a career in the learning resources profession.
3. Latest academic transcript.
4. Three (3) letters of reference from supervisors, co-workers, or others familiar with applicant's ability.

NORTH CAROLINA COMMUNITY COLLEGE
LEARNING RESOURCES ASSOCIATION

Guidelines for the
NCCCLRA Life Membership Award

The Life Membership Award is presented to a person who has retired or is retiring from a learning resources center, library, media center, or individual learning center in the community college system of North Carolina or to a person who is in the Library Education profession. The Life Membership Award qualifies a person to be a life member of NCCCLRA. Life members are exempt from paying dues and have all privileges of active members, except that of holding elected office.

Guidelines for the application of the Award are:

- Nomination submitted by a member of NCCCLRA.
- Nominee has retired/is retiring from the NC Community College System or from the Library Education profession.
- Nominee was an active member of NCCCLRA during his/her career.

A Life Membership Award certificate is presented at the Learning Resources Association annual conference.

NORTH CAROLINA COMMUNITY COLLEGE
LEARNING RESOURCES ASSOCIATION

Guidelines for the
NCCCLRA Achievement Award

The Achievement Award is presented to a member of NCCCLRA who has made a significant contribution to the learning resources profession.

Final selection of recipients is made by the Awards Committee and is based on one or more of the following criteria:

- Development of a project that significantly benefits the learning resources profession.
- Promotion of the profession through legislative work.
- Publication of material that contributes to the profession.

Guidelines for the application of the Award are:

- Nomination submitted by a member of NCCCLRA.
- Three (3) letters of commendation from colleagues, employers or others who have knowledge of the nominee's work.

The Nominator should solicit the letters of commendation and mail the Nomination Form with the letters to the Awards Chairperson.

An Achievement Award Plaque is presented at the Learning Resources Association annual conference.